



MOC Hospital Reporting System

Legacy Process



- ▶ Pup Tents enter report data on Excel report forms and email them to the Grand Hospital Chairman
- ▶ Grands create a new Excel report form each month and copy the totals from the prior months
- ▶ Grands review/accept the reports, then copy/paste the data submitted by each Pup Tent over to that month's Grand Report, then email them to the Supreme District Chairman
- ▶ Supreme Districts review/accept the reports, then copy/paste the data from each Grand over to the Supreme District Forms
- ▶ Supreme copies/pastes the data from Supreme Districts over to the Supreme Hospital Report and the report for the Cootie Courier
- ▶ Once reports are sent from the Pup Tent to the Grand, there is no visibility on whether those reports have made it to Grand, Supreme District, or Supreme. Only the totals at the Grand level are visible on the Supreme Hospital Report with no breakdown by Pup Tent

New Process

- ▶ Pup Tents enter report data directly into the system and click Submit
- ▶ Grands review/accept the reports and click Submit
- ▶ Supreme Districts review/accept the reports
- ▶ Supreme Hospital Report and the report for the Cootie Courier are automatically created
- ▶ The status of reports are visible through the system at the Pup Tent, Grand, and Supreme level



Transition Plan



- ▶ Alpha:
 - ▶ The Hospital Reporting System was used by the Grand of Virginia for the 2021-2022 Cootie Year. Revisions were made and any bugs that were identified were fixed
- ▶ Beta:
 - ▶ During 2022-2023, organizations will be slowly brought online to use the system
 - ▶ Any issues/bugs will be resolved during Beta testing
 - ▶ Report any issues/bugs to check@vfwva.org
- ▶ Release:
 - ▶ Starting June 2023, all reports will be submitted using the new system

Pup Tent Reporting

- ▶ Pup Tents can enter reports directly into the system or upload legacy Excel Spreadsheets
- ▶ Pup Tents simply click the Submit button to send the report to their Grand
- ▶ Pup Tents can see when their reports have been accepted by their Grand or returned for revisions





Pup Tent Reporting

- ▶ Enter report information the same as usual
- ▶ Data is saved as you go

Welcome VA14 Logout

Home

Pup Tents
Da-Lec-Ity(14)

Reports
Supreme Report
Courier Report

Cootie Year: 2022-2023

Pup Tent Report
Da-Lec-Ity (14) - JUN 2022 Status: Draft

Line	Number of Visits	Date(s) of Visit(s)	Where Visit Was Made	Kind of Entertainment	Kind of Gift (If Any)	Number of Cooties	Travel Hours per Cootie	Total Travel Hours	Visit Hrs Per Cootie	Total Visit Hours	Mileage		# of Patients Visited	General Expense Report				
											Round Trip Mileage	Total Miles		\$22.55 per Hours \$	0.14 per Mileage \$	Gifts \$	Total \$	
1																		
2																		
3																		
4																		
5																		
6																		
7																		
8																		
9																		
10																		
11																		

Visits	Cooties	Patients	Hours	Miles	Gifts	Month Total	Prior Months	YTD Total	Quota	Percentage
						\$0.00			\$20,000.00	

REMARKS:

Respectfully submitted by:

Name:

Email:

Address:

City:

Title:



Pup Tent Reporting

- ▶ Alternately, the legacy Excel form can be imported

Welcome VA14

Home

Pup Tents

Da-Lec-Ity(14)

Reports

Supreme Report

Courier Report

Cootie Year:
2022-2023

Pup Tent Report

Da-Lec-Ity (14) - JUN 2022

Cancel Import Choose File June 2022 ...I Report .xlsx

Line	Number of Visits	Date(s) of Visit(s)	Where Visit Was Made	Kind of Entertainment	Kind of Gift (If Any)	Number of Cooties	Travel Hours p Cootie
1							
2							

Pup Tent Reporting



- ▶ Once all the info for the month has been entered, click Submit

Welcome VA14
Logout

[Home](#)

[Pup Tents](#)
Da-Lec-Ity(14)

[Reports](#)
[Supreme Report](#)
[Courier Report](#)

Cootie Year:
2022-2023 ▼

Pup Tent Report

Da-Lec-Ity (14) - JUN 2022

Status: Draft Submit Delete

Import From Excel

Line	Number of Visits	Date(s) of Visit(s)	Where Visit Was Made	Kind of Entertainment	Kind of Gift (If Any)	Number of Cooties	Travel Hours per Cootie	Total Travel Hours	Visit Hrs Per Cootie	Total Visit Hours	Mileage		# of Patients Visited	General Expense Report			
											Round Trip Mileage	Total Miles		\$22.55 per Hours \$	0.14 per Mileage \$	Gifts \$	Total \$
1	1	5 June	McGuire Hospital	Bingo	Coupon Books	15	3.00	45.00	3.00	45.00	190.00	2850.00	40	\$2,029.50	\$399.00	\$300.00	\$2,728.50
2																	
3																	
4																	
5																	
6																	
7																	
8																	
9																	
10																	
11																	

Visits	Cooties	Patients	Hours	Miles	Gifts	Month Total	Prior Months	YTD Total	Quota	Percentage
1	15	40	90.00	2850.00	300.00	\$2,728.50		\$2,728.50	\$20,000.00	13.64%

REMARKS:

Respectfully submitted by:

Name: _____

Email: _____

Address: _____

City: _____

Title: _____

Grand Reporting



- ▶ The status of each Pup Tent's reports are shown on the Grand Dashboard
- ▶ Click the Submitted button to review the Pup Tent Report

Welcome GRVA Logout

[Home](#)

[Grands](#)
[Virginia](#)

[Reports](#)
[Supreme Report](#)
[Courier Report](#)

Cootie Year: 2022-2023

Grand Report

Virginia - JUN 2022 📄 Status: Draft Submit Delete

Pup Tent	Status	Goal	Reports	Visits	Cooties	Patients	Hours	Miles	Gifts	This Months Credits	Previous Months Credits	Total Credits	Percentage
(1) Ocean View Toads	Missing	\$8,750.00											
(2) Norfolk Crabs	Missing	\$12,000.00											
(5) Peninsula Fleas	Missing	\$5,750.00											
(9) Virginia Beach Coots	Missing	\$10,250.00											
(11) BoonDockers	Missing	\$6,250.00											
(13) Rowdy Rebels	Missing	\$7,000.00											
(14) Da-Lec-Ity	Submitted	\$20,000.00											
(17) Lee-Si-Bugs	Missing	\$5,750.00											
Total		\$75,750.00											

REMARKS:

Respectfully submitted by:

Name: Robert Adamczyk
Email: check@vfwva.org
Address: 14631 Minnieville Road
City: Dale City, VA 22193
Title: Grand Hospital Chairman



Grand Reporting

- ▶ If everything looks correct on the Pup Tent Report, click Accept
- ▶ If changes need to be made, click Return to Pup Tent and enter any comments to be sent back to the Pup Tent

Welcome GRVA Logout

[Home](#) Pup Tent Report - Locked
 The report for this month was submitted as of 2022-06-27 11:36:39

[Grands](#)
[Virginia](#)

[Reports](#)
[Supreme Report](#)
[Courier Report](#)

Cootie Year:
2022-2023 [Import From Excel](#)

Status: Submitted

Grand:

Accept

Return to Pup Tent

Line	Number of Visits	Date(s) of Visit(s)	Where Visit Was Made	Kind of Entertainment	Kind of Gift (If Any)	Number of Cooties	Travel Hours per Cootie	Total Travel Hours	Visit Hrs Per Cootie	Total Visit Hours	Mileage		# of Patients Visited	General Expense Report			
											Round Trip Mileage	Total Miles		\$22.55 per Hours \$	0.14 per Mileage \$	Gifts \$	Total \$
1	1	5 June	McGuire Hospital	Bingo	Coupon Books	15	3.00	45.00	3.00	45.00	190.00	2850.00	40	\$2,029.50	\$399.00	\$300.00	\$2,728.50
2																	
3																	
4																	
5																	
6																	
7																	
8																	
9																	
10																	
11																	

Visits	Cooties	Patients	Hours	Miles	Gifts	Month Total	Prior Months	YTD Total	Quota	Percentage
1	15	40	90.00	2850.00	300.00	\$2,728.50		\$2,728.50	\$20,000.00	13.64%

Respectfully submitted by:

Name: _____

Email: _____

Address: _____

City: _____

Title: _____

REMARKS:

Grand Reporting

- ▶ Once all the Pup Tent's reports have been accepted, click Submit



Welcome GRVA
Logout

[Home](#)

Grands
[Virginia](#)

Reports
[Supreme Report](#)
[Courier Report](#)

Cootie Year:
2022-2023 ▼

Grand Report

Virginia - JUN 2022

Status: Draft

Pup Tent	Status	Goal	Reports	Visits	Cooties	Patients	Hours	Miles	Gifts	This Months Credits	Previous Months Credits	Total Credits	Percentage
(1) Ocean View Toads	Missing	\$8,750.00											
(2) Norfolk Crabs	Missing	\$12,000.00											
(5) Peninsula Fleas	Missing	\$5,750.00											
(9) Virginia Beach Coots	Missing	\$10,250.00											
(11) BoonDockers	Missing	\$6,250.00											
(13) Rowdy Rebels	Missing	\$7,000.00											
(14) Da-Lec-Ity	Accepted	\$20,000.00	1	1	15	40	90.00	2,850	\$300.00	\$2,728.50		\$2,728.50	13.64%
(17) Lee-Si-Bugs	Missing	\$5,750.00											
Total		\$75,750.00	1	1	15	40	90	2,850	\$300.00	\$2,728.50		\$2,728.50	3.60%

REMARKS:

Respectfully submitted by:

Name: Robert Adamczyk

Email: check@vfwva.org

Address: 14631 Minnieville Road

City: Dale City, VA 22193

Title: Grand Hospital Chairman



Supreme District / Supreme

- ▶ Once accepted, reports from the Grands automatically flow up to the Supreme Hospital Report for the website as well as the Cootie Courier

MOC Supreme Hospital Report										
Date: AS OF 06/27/2022										
Grand	Goal	Reports	Visits	Cooties	Patients	Hours	Miles	Gifts	Total Monies	Percentage
SUPREME HOSPITAL DISTRICT #1 - Robert Adamczyk (Check)										
Delaware	\$27,500.00	0	0	0	0	0.00	0.00	\$0.00	\$0.00	0.00%
Maryland	\$72,000.00	0	0	0	0	0.00	0.00	\$0.00	\$0.00	0.00%
Pennsylvania	\$101,750.00	0	0	0	0	0.00	0.00	\$0.00	\$0.00	0.00%
Virginia	\$75,750.00	1	1	15	40	90.00	2,850.00	\$300.00	\$2,728.50	3.60%
Totals	\$277,000.00	1	1	15	40	90.00	2,850.00	\$300.00	\$2,728.50	0.99%



Supreme District / Supreme

- ▶ Accepted report rollup date is visible through the system all the way down to the Pup Tent level

MOC Supreme Hospital Report										
Date: AS OF 06/30/2022										
Pup Tent	Goal	Reports	Visits	Cooties	Patients	Hours	Miles	Gifts	Total Monies	Percentage
Virginia										
(VA1) Ocean View Toads	\$8,750.00	0	0	0	0	0.00	0.00	\$0.00	\$0.00	0.00%
(VA2) Norfolk Crabs	\$12,000.00	0	0	0	0	0.00	0.00	\$0.00	\$0.00	0.00%
(VA5) Peninsula Fleas	\$5,750.00	0	0	0	0	0.00	0.00	\$0.00	\$0.00	0.00%
(VA9) Virginia Beach Coots	\$10,250.00	0	0	0	0	0.00	0.00	\$0.00	\$0.00	0.00%
(VA11) BoonDockers	\$6,250.00	0	0	0	0	0.00	0.00	\$0.00	\$0.00	0.00%
(VA13) Rowdy Rebels	\$7,000.00	0	0	0	0	0.00	0.00	\$0.00	\$0.00	0.00%
(VA14) Da-Lec-Ity	\$20,000.00	1	1	15	40	90.00	2,850.00	\$300.00	\$2,728.50	13.64%
(VA17) Lee-Si-Bugs	\$5,750.00	0	0	0	0	0.00	0.00	\$0.00	\$0.00	0.00%
Totals	\$75,750.00	1	1	15	40	90.00	2,850.00	\$300.00	\$2,728.50	3.60%